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USAID/India is accepting applications for the following Foreign Service National (FSN) Personal Services Contract position.

Advertisement No. : USAID/16-25

Position Title : Development Assistance Specialist (Advocacy & Partnerships)

Opening Date : December 16, 2016

Closing Date : January 6, 2017

Number of Positions : One (1)

Office : Health Office (HO)

Grade : FSN-12

Location : The position is based at New Delhi.

Working Hours : 40 hours per week, Monday to Friday, 8:30 A.M. to 5:00 P.M.

Education:

Master's degree or its equivalent in Public Health, Public Policy, Business Management, Political Science or a related field is required.

Experience:

Minimum seven years of progressively responsible professional level experience in health policy, health systems strengthening, partnerships and alliances, or program design and/or management is required. At least two years of this experience should have been in a team lead or managerial role.

Duties:

The Development Assistance Specialist (Advocacy and Partnerships) serves as one of the Health Office's most senior Foreign Service Nationals in providing overall direction, vision, and prioritization of critical health sector programs. The incumbent acts as a senior advisor to the Mission to advise on strategic areas in which the Mission should make investments in the health sector, suggests goals, priorities, and strategies to achieve results, and ensures cross-cutting and collaboration within and across the various teams in order to connect resources, share best practices and enable most efficient and effective utilization of resources. S/he will serve as the principal FSN in coordinating strategic efforts across all Health Office teams, engaging senior policy makers at the state and national level, the private sector, implementing partners and other institutions to achieve the desired impact. As a recognized leader and expert in health policy, the incumbent provides technical advice

and leadership in the conceptualization, development, design, administration, monitoring and evaluation of assigned major segments of the USAID/India health development portfolio and coordinates ongoing efforts for future USAID/India initiatives.

The incumbent serves as the Division Chief for the Health Systems Division where s/he manages a team of up to seven Project Management Specialist FSN staff and reports to the Health Office Director.

Broadly, the incumbent's responsibilities include:

a. External and Internal Coordination

The incumbent develops and sustains close collaborative, professional relationships with the Government of India (GOI), state, and local government officials at the highest levels, senior officials of other U.S. Government (USG) agencies, key health, communication, research and business leaders in India, major donors and international organizations, and senior officials of professional associations and civil society leaders. S/he ensures effective coordination of USAID-funded activities with those of other donors working with GOI health providers, and medical associations; promotes the expansion of effective strategies, approaches and policies that serve to expand the coverage and quality of health programs; represents the Health Office, Mission, and USG priorities to stakeholders and external development partners in a wide variety of fora sponsored by USAID development partners, at conferences and workshops, donor sub-group meetings, and other relevant forums on economic and health development; and, in negotiations with GOI and state governments and the private sector on project design and implementation.

The incumbent also works to ensure internal coordination, within the Health Office and across other USAID offices and program boundaries that may offer opportunities to leverage investments and further targeted objectives. S/he leads ongoing information sharing efforts to identify, prioritize and develop opportunities for cross-cutting and collaboration; provides strategic and consultative support to the Health Office Director and Deputy Director to ensure that the Health Office priorities are represented comprehensively, coherently, and consistently.

b. Technical Leadership and Policy Analysis

The incumbent provides technical leadership and high-level advice to the Mission in priority health areas. S/he undertakes policy analysis in the areas of emphasis in close collaboration with the GOI at the national and sub-national levels, professional networks, the private sector, civil society organizations, and other partners, in order to develop a better understanding of key challenges and policy impediments in targeted health sectors; provides leadership in the area of health systems strengthening, health systems policy reform, private sector engagement in the health sector, and partnership and alliance interventions. S/he keeps the Health Office abreast of current health-related research and significant events in India; advises senior Mission management and others of health activities and programs impacting on USAID activities in the sector; conducts consultations with stakeholders, including the private sector; tracks legislative developments related to key health sectors; and, collects, analyzes, and synthesizes information to inform and strategically guide

USAID and USG program planning. The incumbent provides high level guidance to the Mission on programming priorities and interventions which are evidence-based and results-oriented. S/he utilizes existing and new health policy analyses to define and identify policy reform interventions, especially those that leverage innovative interventions, incorporate technological solutions, and can be scaled up in multiple contexts.

The work of the incumbent includes a conceptualization and planning component, resulting in project papers, gap analyses, and design documents that may lead to radical changes to existing strategies; identifies potentially needed policy and institutional reforms, in order to provide a timely response to meet urgent Indian and international concerns relating to assigned target areas.

c. Supervision and Mentoring

The incumbent serves as a Division Chief with responsibility for supervising several senior professional team members. S/he provides guidance and direction to programs/projects/activities coordinated and implemented within his/her team. S/he will provide management-level oversight of individual activities and will be accountable to stated objectives for the team. Additionally, the incumbent will serve as a mentor for existing and new staff to the Health Office to ensure that the USAID investments are evidence-based and results oriented.

Language:

The incumbent must demonstrate Level IV (fluent) Hindi and English language proficiency, in speaking and in writing.

Knowledge:

The incumbent must have a substantial grasp of health policy in general, and the institutional factors constraining health systems strengthening, health systems policy reform, private-sector engagement in the health sector, and in partnership and alliance program growth and advancement in India. S/he must possess demonstrated success in developing or implementing policy initiatives for application with multi-cultural work environments.

Skills and Abilities:

The incumbent must have excellent written and verbal communication, analytical, negotiating and time-management skills; ability to understand complex and multi-sectoral programs and be sensitive to USAID relationships with the GOI, other donors, and private and public organizations; ability to work calmly, tactfully and effectively to manage multiple tasks simultaneously or work under pressure; ability to apply exceptional conceptual, analytical, and reasoning skills, as well as the ability to analyze large amounts of disparate information, and use the information to target a variety of audiences; ability to effectively manage a team and to achieve consensus on policy, program/project, and administrative matters; and ability to use standard computer programs for word processing, spreadsheets and presentations.

To Apply:

1. Interested applicants must apply on Application for Employment as a Locally Employed Staff or Family Member Form (DS-174) (attached). Please note: Must answer all the questions in DS-174 application form.

You may also click the link below to access the above form:

http://www.usaid.gov/sites/default/files/documents/1861/Application%20for%20Employment%20-%20Form%20DS-174_0.doc

Applications not submitted in the specified form will not be accepted.

2. Submit **electronic copies** of applications to: indiaper@usaid.gov

Or

Print copies of applications to:

Human Resources
United States Agency for International Development
U.S. Embassy
Shantipath, Chanakyapuri
New Delhi – 110 021

3. **Applicants must specify the position title in Box No. 1 and vacancy announcement number in Box No. 3 of the Application Form.** Applications without reference to a specific advertisement number will not be accepted.
4. Please also indicate in Box No. 3 of Application Form (DS-174) as to where you heard about this vacancy announcement. Please choose one of the options:
 - USAID/India website
 - Internal Circulation
 - Other (Please specify)

Notes:

Probationary Period: FSN employees currently serving their probationary period or with less than one year of USG service are not eligible to apply. Employees who have moved to a new position (anytime after completing their initial probationary period) are required to be in their present position for not less than 120 days before applying for another USG position.

Compensation: The selected individual will be compensated in accordance with the Local Compensation Plan for Foreign Service National employees.

Applicants living outside New Delhi / NCR should note that if selected for the position, no resettlement travel or housing is associated with the position. It would be the candidate's responsibility to travel to New Delhi in a timely manner for the pre-employment clearances.

Age Requirement: Consistent with local law, customs, and practices, the separation/retirement age for Foreign Service National employees is 60 years.

Equal Employment Opportunity: It is the policy of the United States Government to ensure equal employment to all persons without regard to race, color, religion, caste, sex, national origin, age, disability, or sexual orientation.

Due to a high volume of anticipated applications, only short-listed candidates will be notified.